



POLICIES and PROCEDURES

Responsible Unit	Department of Human Resources
Policy Number	T-5
Date Last Updated	01 January 2006
Approving Sector Head	Director, Human Resources
Policy	TOBACCO FREE CAMPUS

Acadia University recognizes the hazards posed by smoking, exposure to second-hand smoke, and the use of tobacco byproducts. Therefore, effective July 1, 2006, the university will expand its policy to not only include University-owned or leased buildings, but in addition use and sale of tobacco will be prohibited on University property, in University vehicles, or in privately-owned vehicles parked on University property. University property includes the wooded area on the south side of the campus, extending to Highway 101, where many walking trails exist.

University employees, employees of affiliate centres, contractors, students, and visitors to the campus, who wish use or consume tobacco, are asked to leave University property to do so. Those using tobacco in areas surrounding the University are expected to respect municipal by-laws ([Town of Wolfville: Smoke Free Indoor Public Places Bylaw](#)) and provincial legislation ([Nova Scotia: Smoke-Free Places Act](#)). They are also asked to be considerate of neighboring residents, businesses and institutions.

Violations of this policy will be managed as follows:

- (a) Employees will be subject to the disciplinary process as stated in their collective agreement (AUFA and SEIU) or terms of employment (AUPAT).
- (b) Students will be subject to the non-academic judicial system.
- (c) Visitors to the campus will be dealt with by our Safety & Security Department and may result in them being asked to leave.
- (d) In addition, the following fines may be levied against those who refuse to comply:
 - \$25 for first offence
 - \$50 for second offence
 - \$100 for third or repeated offences

Monies received from the issuance of fines will be used to fund the University's Health & Wellness Program.

Enforcement of this policy:

- (a) It will be the responsibility of the supervisor to provide information and enforce this policy with other employees such as research assistants, casual staff, etc.
- (b) Those individuals or departments who bring contractors to the campus will be responsible for informing about and enforcing this policy.